



PUBLIC NOTICE

FULL COUNCIL MEETING

This Meeting will be streamed live to the Minehead Town Council Facebook Page

Date: Tuesday 22 February 2022

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton

Councillors: Cllr A Berry, Cllr T Bloomfield, Cllr M Burke, Cllr O Harvey, Cllr N Hercock, Cllr E Jones, Cllr A Kingston-James (Deputy Mayor), Cllr M Kingston-James, Cllr A Lawton, Cllr R Lillis, Cllr J Malin, Cllr C Palmer*, Cllr M Palmer, Cllr H Rose, Cllr T Venner*

(denotes Somerset West and Taunton Councillor "SWaT")*

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Given the ongoing controls due to COVID-19 we respectfully ask that any members of the public wishing to attend/speak at a Council meeting please contact the Clerk by 12 noon on the working day preceding the meeting giving their full contact details, otherwise they will not be allowed to enter

Sam Rawle
Clerk

16 February 2022

The Meeting will be digitally recorded

PUBLIC FORUM

There will be a 15-minute open forum at the beginning of the meeting when residents of Minehead and Alcombe may speak on any subject. Each individual will be limited to speak for no more than 3 minutes. It should be noted that if the subject is not a subject on the agenda it will not be possible for Councillors to make any decisions on that matter in the main meeting. If you would like to ask a question or speak at a meeting you will need to submit your request to the Clerk in advance of the meeting. You can request to speak at the meeting by emailing your full name, agenda item or subject and your question to the Clerk using admin@mineheadtowncouncil.co.uk.

A G E N D A

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 **To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 **To receive** reports from:
 - Somerset County Council (“SCC”)
 - Somerset West and Taunton District Council (“SWaT”)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
 - Advisory and Working Groups
- 4 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 **To agree** the Minutes of the Full Council Meeting held on 25 January 2022 – *Minutes to be agreed by Councillors who were in attendance*
- 6 **To note** the Minutes of the Planning Committee meeting on 1 February 2022, Finance & Staffing Committee Meeting on 7 February 2022 and Amenities & Environment Committee meeting on 8 February 2022
- 7 **Finance Matters**
 - 7.1 **To approve** Urgent Payments for February 2022
 - 7.2 **To approve** Payments under £1,000 for February 2022
 - 7.3 **To approve** Payments over £1,000 for February 2022
 - 7.4 **To approve** Payments by Procurement Card for January 2022
 - 7.5 **To approve** Regular Payments for January 2022
 - 7.6 **To note** Income Report for January 2022

- 8** **To approve** Minehead Town Council fees and charges for 2022/2023
- 9** **To agree** costings for the electrical work necessary for upgrading Christmas lighting in the town
- 10** **To discuss** arrangements for the Platinum Jubilee Celebrations
- 11** **To resolve** to exclude members of the press and public
- 12** **Confidential Items**